

Position Description and Person Specification

TITLE OF POSITION: Associate Pastor (Families and Children)
CLASSIFICATION: Ministry of Pastor (non-award)
TYPE OF APPOINTMENT: 0.6 FTE, 2-year contract

1. Summary of the position in relation to the Church's goals

Burnside City Uniting Church (BCUC) is a growing intercultural community with people of all ages and stages of faith that God has called together to prayerfully listen to God, learn the love of Jesus, encourage each other as friends and spread the joy of the Holy Spirit. Our vision is to "Raise Children of God", such that the people of BCUC reflect the community of Burnside and beyond.

We are part of the Generate Presbytery and are seeking a passionate Christian as we believe God is calling us to expand the ministry team to include an Associate Pastor with a portfolio that includes children's and family ministry. This position's primary aim is to support and further develop the existing, growing ministry teams of children's and family ministry while also assisting the Minister of the Word in worship, discipleship and outreach ministries.

2. Reporting and working relationships

The *Associate Pastor* is responsible to the Church Council through the *Minister in Placement* of BCUC.

3. Statement of key outcomes and associated activities

Statement of Key Outcomes and Associated Activities

- Assist the Minister in preaching and teaching across the life of Burnside City Uniting Church.
- Assist the Minister in leading aspects of worship and pastoral care across the life of the Burnside City Uniting Church.
- Assist the Minister to lead and support current and emerging leaders in various ministries, ensuring effective leadership and discipleship.

- Be an integrated and key part of the ministry staff team at BCUC with an emphasis on discipleship and outreach for the first third of life.
 - Lead and grow the existing children's and family ministries at BCUC in alignment with BCUC's values and mission.
 - Build a culture to equip families to become homes of discipleship and mission beyond Sundays and helping each other to have meaningful, bold relationships with God.
 - Provide leadership development opportunities and training for young people as part of their discipleship, including worship.
 - Be part of the BCUC Network of Care team with a focus on families and children.
 - Oversee existing and develop new mid-week and holiday outreach programs including those for children and families such as mainly music, kettle club, playgroup, school engagement, Alpha, marriage, parenting, ministry, and spiritual formation.
 - Assist with occasional Sunday service planning, preaching, preside over sacraments and other liturgical duties in collaboration with the Minister, including intergenerational services.
 - The Associate Pastor may assist with the duties of the minister as required and within reason.
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PERSON SPECIFICATION

Personal aptitudes

The Associate Pastor will be a person who exhibits the following characteristics:

- Is deeply committed to Jesus Christ, open to the power and direction of the Holy Spirit. Romans 8:14
- Exhibits the fruits of the Spirit. Galatians 5:22-23
- Is a strong communicator, humble and committed servant leader with a desire to grow in faith and ministry. Matthew 23:11-12
- Has a passion for evangelism and discipling new Christians.
- Is committed to lifelong Bible-centred growth
- Has a love for fruitful inter-generational and inter-cultural ministry
- An ability to form, encourage and equip teams.
- An energetic self-starter and team player

Personal abilities, skills and experience

Essential

- Commitment to the UCA Ethos
- Is or will become an active member of BCUC
- Is willing to work towards fulfilling the requirements for a Ministry of Pastor within the UCA
- Is eligible to reside and work in Australia
- Ability to work cooperatively with the Minister, other staff members and volunteers in a team ministry
- Strong Biblical knowledge and ability to communicate it meaningfully across all age groups.
- Experience in family/children's ministry, discipleship, mission and worship leading.
- Proven leadership ability within a church context.
- Understands and implements Safe Church practices.

Desirable

- Has a Certificate in Ministry or equivalent
- Strong capability to use technology and willingness to apply online ministry tools
- First Aid Certificate or willingness to obtain one
- Displays good organisational and planning skills
- An energetic "self-starter", with initiative to develop kids and family ministry.
- Strategic thinking and implementation skills.
- Experience in discipleship, preaching, worship and outreach.

Conditions

- Working with Children Check and other appropriate screening will be required.
 - The role will be remunerated according to the UCA Synod of SA Ministry of Pastor rates of pay and allowances
<https://sa.uca.org.au/human-resources/congregational-resources/ministry-of-pastor-pastoral-support-worker-rates-of-pay-and-allowances>
 - Appropriate tools of trade including office space, mobile phone and reimbursement of travel expenses required for the effective discharge of duties will be provided.
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Application details

We anticipate the role to begin early 2026.

Email your letter of introduction and CV/Resume including details of two or three referees to benji@bcuc.au

Applications Close 10 pm Monday November 24th